MUST BE COMPLETED USING BLACK INK

Human Resources, Inc. Employment Application

Name (Last)	First	Middle	Date	INTERNAL USE					Date Available	Preferred Shift	File #
				Bday	Res	I-9	Stat	Ref			

Street Address		Which Assignments Are You Available For? Temp Temp-to-Perm Perm Part-time Same Day	
City	State Zip Code	Geographical areas willing to work?	Do you smoke? YES NO
Home Telephone Number	Alternative Telephone Number	Do you have reliable transportation?	Do you need a job on the bus line? YES NO
Cellular Telephone Number	E-mail Address	How did you hear about us?	Maximum weight you can lift?
Person To Notify In Case of Emergency	Telephone	Please circle industries where you have worked Hotel Dental Legal Medical Retail Restaurant	Have you ever been convicted of a felony? YES NO

EDUCATION

Circle Highest Grade	Last School Attended	Major	Graduated?
High School 1 2 3 4			
College/Technical 1 2 3 4			

POSITIONS APPLYING FOR?

#1

#2

#3

PREVIOUS EMPLOYMENT - LAST POSITION FIRST

Dates	Company	City/State	Phone Number	Last Supervisor	Type of Work	Salary	Reason Resigned
to							
to							
to							
to							

Human Resources, Inc. is an Equal Opportunity Employer